



GREATER
SYDNEY
PARKLANDS

Landowners Consent (LOC) – Application Form

This Landowners Consent (LOC) Application Form is to be used by Greater Sydney Parklands (GSP) tenant's requesting LOC for proposed works, planning approvals, liquor licences, constructions certificates and or development proposals on GSP assets.

LOGGING AN APPLICATION

All Landowner's Consent Application requests must be submitted via email to the Greater Sydney Parklands, Property Services Team at property.services@gsp.nsw.gov.au.

To reduce processing timeframes please ensure your Landowners Consent Application submission has all the relevant information and supporting documents. For instance, if you are seeking Landowners Consent for a development application (DA) your supporting documentation should include a copy of your DA application and copies of all supporting documents, plans and reports that will be submitted with your DA application. Examples of supporting documents include (but aren't limited to):

- Site Maps
- Detailed description of works
- Drawings
- Statement of Environmental Effects
- Planning Reports
- Traffic Management Plans
- Noise Management Plans

Please note that the Landowner's Consent application will only be reviewed for consideration if it has been received from the tenant (or their authorised representative) and the application is consistent with the tenant's current lease terms and conditions and in keeping with the relevant Master Plan for that site.

PROCESSING TIMEFRAMES

GSP aims to review and respond to Landowners Consent application within **15 business days** of receipt of the completed application form, **all** required information and payment in full of the application fee.

APPLICATION FEE

There is an application processing fee of **\$150.00** for each individual Landowner's Consent Application. This will be invoiced to the tenant and the fee is payable prior to the Landowner's Consent Application outcome being provided to the applicant.

NEED ASSISTANCE

If you require further information or assistance, please email the Property Services Team at property.services@gsp.nsw.gov.au

Privacy statement

The information provide in this form is subject to the *Privacy & Personal Information Protection Act 1989*. It is being collected by Greater Sydney Parklands to assess your application and will not be disclosed to anybody else unless authorised by law. The provision of this information is voluntary but if you choose not to provide the requested information, we may not be able to process this application.





LANDOWNERS CONSENT (LOC) APPLICATION

TENANT DETAILS	
Business Name	
ABN	
Postal Address	
Business Email Address	
Business Contact Number	
PROPERTY DETAILS	
Property Name	
Property Address	

APPLICATION DETAILS	
Type of LOC Required	Choose an item.
Other (Please Specify)	
Application Submission	Choose an item.
DETAILS OF APPLICATION SUBMISSION	
Estimated Period	
Estimated Start Date	Click or tap to enter a date.

DESCRIPTION OF APPLICATION SUBMISSION

(Include why a Landowner's Consent is required)



LANDOWNERS CONSENT (LOC) APPLICATION

Disruptions / Closures (ONLY IF APPLICABLE)

Disruptions / Closures	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Estimated Disruption Period		
Estimated Disruption Start	Click or tap to enter a date.	

Description of Disruptions / Closures

(Include Date, time, and area of the property i.e., Streets, Roads and Buildings/ sites will be affected by works and or events)

Is the Property Heritage listed?	<input type="checkbox"/> Yes (Please provide details below)	<input type="checkbox"/> No
Is the proposal consistent with the Lease Terms and Conditions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <small>(Please provide details below, please provide a sufficient reason as to why Landowner's Consent should be endorsed)</small>
Estimated Cost of Works <small>(excl GST)</small>		
Is this proposal permissible under relevant planning instruments?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <small>(Please provide details below)</small>

Details		
----------------	--	--



LANDOWNERS CONSENT (LOC) APPLICATION

ATTACHMENTS

(Please attach to your application one copy of each of the following documents in electronic format)

Documents	Attached	
Drawings / Plans / Reports to illustrate your proposal which clearly show: <ul style="list-style-type: none"> • What you propose to demolish, remove, destroy, or excavate. • What will remain without change. • What you propose to construct, create, plant, or alter. • The relationship of your proposed works to the site boundaries and existing site features 	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Please provide details below)
Supporting information (for example - Statement of Environmental Effects (SEE) and supporting specialist studies for a DA Submission)	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Please provide details below)
Confirmation: LOC Application for submission is the application in full including documents providing for subsequent application	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Please provide details below)
List of Attachments (Please provide a list of attachments provided with the LOC application)		



LANDOWNERS CONSENT (LOC) APPLICATION

TENANT DECLARATION		
Application completed By		
Tenant Business Name		
I confirm that I am an employee	<input type="checkbox"/> Yes Complete the Tenant Declaration	<input type="checkbox"/> No Complete the Applicants Declaration Below
Title / Role		
Contact Number		
Email Address		
<i>I confirm that I have completed this application and that the information provided is true and correct to the best of my knowledge. I also confirm that in accordance with section 126(1) of the Corporations Act 2001 (Cth) that I have the relevant authority to submit this application on behalf of the company noted above.</i>		
Signature:		
Date Finalised	Click or tap to enter a date.	

If you have completed this application on behalf of the tenant

APPLICANTS DECLARATION		
Application completed by		
Company Name		
Title / Role		
Contact Number		
Email Address		
I am an authorised to act on behalf of the Tenant	<input type="checkbox"/> Yes Complete the Applicants Declaration	<input type="checkbox"/> No You are not able to submit an LOC application
<i>I confirm that I have completed this application and that the information provided is true and correct to the best of my knowledge.</i>		
Applicants Signature:		
Tenant Business Name		
Authorised Officers Name		
Title / Role		
Contact Number		
Email Address		
<i>I confirm that the applicant noted above is authorised to act as an a representative of the tenant noted in this application. I also confirm that in accordance with section 126(1) of the Corporations Act 2001 (Cth) that I have the relevant authority to submit this application on behalf of the company noted above.</i>		
Authorised Officer Signature:		
Date Finalised	Click or tap to enter a date.	